



Application Content Checklist
COLLABORATIVE GRANTS FOR INNOVATION

<u>Mandatory at the time of Submission of the Application</u>	
Application Documentation	To be submitted
Applicant Statement (in Montenegrin language)	IF online portal
Project Presentation (in English, in free format based on instructions given in the template)	IF online portal
Business plan (in English)	IF online portal
Project budget (in English)	IF online portal
Financial Forecast (in English)	IF online portal
Project Summary (in English)	IF online portal
CVs of Key Personnel Engaged on the Project	To be submitted in
CVs of the key personnel engaged in the project – maximum 5 CVs (in English)	IF online portal
Financial Documentation	To be submitted in
Lead Applicant’s positive financial statement reports in the last two financial years, except for start-ups established since 01.01.2021, required to provide an interim positive financial report and final (if applicable). In case the Lead Co-applicant is MSME, the same documentation is required	IF online portal

REMINDER: Please do not forget to click the “SUBMIT” button on the IF Portal in order to officially submit your project before the expiration of the deadline for the public call as defined by the Innovation Fund.

<u>At the Time of Project Evaluation (only when requested by IF)</u>	
Additional Documentation	To be submitted in
Other (only if requested by the Fund)	IF online portal
<u>Prior to Signing of the Financing Agreement (if Financing is Approved)</u>	
Additional Documentation	To be submitted in
Proof that the lead applicant and co-applicant are registered in the register of innovation activity	IF online portal
Consortium Agreement	IF online portal
Bank Agreement on opening project bank account	IF online portal
Other (only when requested)	IF online portal